

CPP20218 Certificate II in Security Operations

Introduction

Western Sydney Vocational Training Academy (WSVTA) is a Registered Training Organisation (RTO number XXXXX) registered with the Australian Skills Quality Authority. WSVTA is pleased to offer the CPP20218 Certificate II in Security Operations. The course is suitable for people looking to obtain their NSW Class 1A Security License and work as a Security Officer. These Security Officer roles can include static guarding, patrolling, loss prevention, and crowd controllers.

This course has occupational licensing, legislative, regulatory and certification requirements and these vary in each State. On successful completion of this qualification along with other licensing requirements, learners may be eligible to apply for a Security License and enter the Security Industry in their relevant State or Territory.

Who is responsible for your training?

WSVTA is responsible under the National Vocational Education and Training Regulator Act 2011 for the quality of the training and assessment being delivered in this course and for the issuance of all AQF certificates.

Units of Competency

The CCP20218 Certificate II in Security Operations contains 14 units of competency, all of which are core units. Please find the unit code, Unit Title and Core Elective listed in the table below.

Unit Code	Unit Title	Core Elective
HLTAID011	Provide First Aid	Core
CPPSEC2101	Apply effective communication skills to maintain security	Core
CPPSEC2102	Apply legal and procedural requirements to work effectively within a security team	Core
CPPSEC2103	Apply WHS, emergency response and evacuation procedures to maintain security	Core
CPPSEC2104	Apply risk assessment to select and carry out response to security risk situations	Core
CPPSEC2105	Provide quality services to a range of security clients	Core
CPPSEC2106	Protect self and others using basic defensive techniques	Core
CPPSEC2107	Patrol premises to monitor property and maintain security	Core

CPPSEC2108	Screen people, personal effects and items to maintain security	Core
CPPSEC2109	Monitor and control access and exit of persons and vehicles from premises	Core
CPPSEC2110	Monitor and control individual and crowd behavior to maintain security	Core
CPPSEC2111	Apply security procedures to manage intoxicated persons	Core
CPPSEC2112	Apply security procedures to remove persons from premises	Core
CPPSEC2113	Escort and protect persons and valuables	Core

These competencies have been drawn from the nationally endorsed industry training package. On successfully completing the training and assessment along with meeting the relevant State Authority requirements, the CPP20218 Certificate II in Security Operations may be issued. The qualification and units of competency are nationally recognised and provide individuals with a valuable qualification that can be applied throughout the wider Security community.

National recognition

On successfully completing the training and assessment you will be issued a Certificate issuing you the 14 units of competency: CPP20218 – Certificate II in Security Operations.

WSVTA is responsible for the quality of the training and assessment being delivered in this course and for the issuance of any AQF certificates.

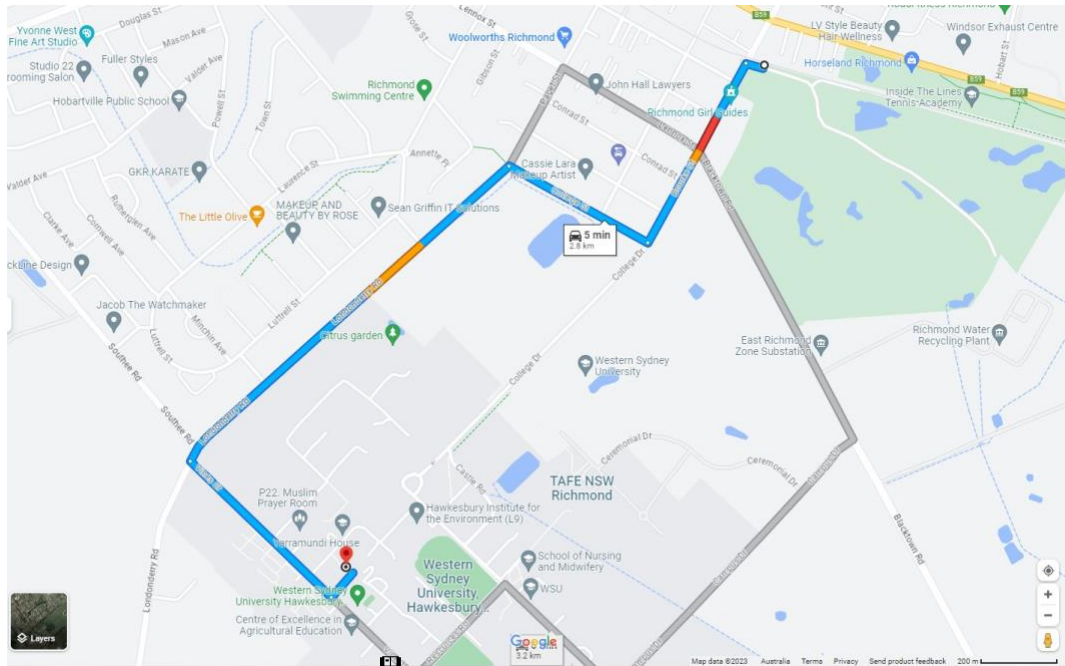
Program outline

Training is delivered in a blended mode classroom based which is trainer led combined with self-paced learning. Written learning activities will reinforce theoretical knowledge, and skills will be practiced in the Classroom face to face where learning will be placed into context. The course modules (clusters) are sequenced in a way that allows a logical progression. Participants will be provided with professionally presented reference material to assist them to develop their knowledge of the subject.

Location

The Western Sydney Vocational Training Academy' training rooms are located within the Western Sydney University' Hawkesbury Campus. Classroom and practical skills training will be delivered from building P23 with other training areas within the University accessed as required.

The WSVTA P23 Building is easy to access from either Londonderry or Blacktown Roads, parking is available on site. Public transport is available with the closest Train Station being East Richmond Station. A free shuttle bus is available from the station to the campus Monday to Friday.



Classroom and Practical Training Site: Building P23 Western Sydney University, Bourke St Richmond NSW 2753

Facilities

There are a number of facilities available to students on campus including, "Piccolo Me" coffee shop or "L2" Café for lunch. There are also a number of breakout areas located within the campus grounds.



Course duration

The program is designed to be delivered over 8 weeks. WSVTA is able to support participants that need additional time. Alternatively, participants who have pre-existing skills and knowledge may be able to complete the course in a shorter duration.

The CPP20218 Certificate II in Security Operations course program consists of 310 hours of total learning, as listed below.

- One week pre-course self-paced study component (Optional if more time needed)
- Six week face to face in the classroom @ 240 hours
- Two week assessment component @ 70 hours

For those students who need extra time and feel they may not be ready to undertake assessment at the end of the eight-week period. Students will have up to 6 months to complete all learning and assessment components if required.

Assessment requirements

The assessment requires the learner to complete a written knowledge assessment and demonstrate their applied knowledge and skills.

The following provides a brief explanation of the assessment methods that are to be applied:

- **Knowledge Test.** The student is required to undertake a number of written knowledge tests as a result of the Course study. These tests will be provided to the student by the assessor at an arranged time and the student will be required to individually complete the test. The student may research their answers from the course training materials and notes as well as relevant workplace references.
- **Demonstration / Role-Play.** The student is required to demonstrate a range of skills whilst being observed by, or interacting with, the assessor. These activities will be clearly explained and always relate to duties relevant to the workplace. These activities allow the assessor to observe the student apply their knowledge and skills during practical activity.

Entry requirements

There are no specified entry requirements for this qualification specified within the Industry Training Package.

Noting this, WSVTA requires persons who undertake this course to:

- Be aged 18 years or over.
- Present photo Identification prior to course commencement.
- Be a fit and proper person to hold the class of license sought.



- Language, literacy and numeracy skills are required to interpret work instructions and outcomes.

Please note. WSVTA will engage with persons expressing interest in enrolment to discuss their language, literacy and numeracy skills. WSVTA can provide additional learning support to students who require basic assistance. For students who have more fundamental support needs, WSVTA can refer these students to a specialist language, literacy and numeracy development provider who can assist students to improve their language, literacy and numeracy skills to enable them to suitably commence the course.

Recognition of Prior Learning

Applicants can apply for recognition of their existing skills and knowledge that are relevant to the units of competency within the program. These skills and knowledge may have been obtained through workplace training or experience and may reduce the number of units required to be completed during the program. Students are encouraged to notify WSVTA of their interest or intention to apply for RPL prior to their enrolment. We will provide you a pre-training review questionnaire that gathers information about your prior experience. This information is then used to determine the best pathway for you to achieve competency.

Student Information

Detailed student information is available within our Student Handbook which is supplied with the enrolment package. This booklet contains important information about a student's rights and obligations such as their right to privacy, a safe training environment and the right to complain or appeal an assessment decision. It is important that persons applying for enrolment have had an opportunity to review this information first. Please contact us and we can send this information to you straight away.

Student Enrollment process

While WSVTA will endeavor to complete the enrolment process as quickly as possible, please allow up to 5 business days from confirmation of your payment for enrolment. Upon enrolment, students will receive via email course information and personalized logins.

The following information must be collected and verified for each student enrolling in a the CPP20218 Certificate II in Security Operations, Security License Course.

- Student name
- USI number
- Email address and telephone contact details
- Date of birth
- Confirmation of Proof of Identify documents
- Pre-enrolment Assessment Result
- A NSW P1016 Acknowledgement Form (NSW SLED Form)

WSVTA must sight evidence of identity documents that add up to at least 100 points.



Identification documents produced by the student must:

- be original documents or original certified copies of the documents.
- include at least one primary document.
- be current and not expired and
- collectively include: a student's photograph, date of birth, signature, and current address.

Dress and Equipment Requirements

Students are required to present to class in neat, casual attire suitable for participation in practical activities, however at a minimum student will require plain long pants (knee length shorts are acceptable – track pants or leggings are prohibited) and suitable closed toe shoes.

Student will be provided basic stationary and a notebook according to their own study preferences during classroom learning sessions and their own self-paced study.

Students may bring portable electronic devices to classroom sessions such a small laptops or tablets if they wish. Students are advised that no provision will be made to charge these devices in the classroom and charging or power extension leads are not to be used in the classroom. Students are issued with a prescribed textbook to assist with their study. This textbook is:

Security Risk, Operations and Management (Vol 1 & Vol 2)

Cost

This course is available on a fee for service arrangement. The current cost can be found in our Fee Schedule along with details of refund rights and obligations.

Contact us.

Phone: 0450 254 200

Email: info@wsvta.com

Website: www.wsvta.edu.au

